

June 4, 2024	UC Healthcare Preparedness Coalition Executive Committee Meeting	Page 1 of 2
Topic:	Action Taken/ Conclusions:	
Meeting	The meeting of the Upper Cumberland Healthcare Preparedness Coalition Executive Committee was held on June 4, 2024, at the Upper Cumberland Regional Health Office.	
Present	Candace McNeal, Jeff Crockett, Dawn Hickey, Alexis Green, Charlie Parker, Mike Hellman, Michael Cooper, Beverly Carter, Chris Masiogale, Josh Womack, Brian Brewer, Kate Liepins, Brandon Smith, Michael Cooper, Janet Sullivan, Michelle Sells, John Bell, Edwin Clapp, Mary Zetterburg, Mike Denny, Joe Iwanyszyn and Lisa Carter.	
Welcome	Brandon Smith welcomed everyone to the meeting.	
Approval of Previous Meeting Minutes	The request was made to approve the previous meeting minutes. Charlie Parker made a motion to approve the meeting minutes. Beverly Carter seconded the motion and all approved.	
Finance Report	Michael Cooper stated that there is still \$9,000 left to spend.	
Old Business	<ul style="list-style-type: none"> • Michael gave everyone a copy of the travel policy. It was decided for the travel committee to meet again. This will be reviewed in the next executive committee meeting. • Jeff Crockett had talked with the EMS directors, and they decided not to go through with the child restraints. • The message boards have been delivered to Clay, Jackson, Overton, and Pickett Counties. 	
New Business	<ul style="list-style-type: none"> • Michael stated that the new grant year will start July 1, 2024. Due to guideline changes with the State the coalitions will no longer be receiving the finding in full. The funding will be given out in quarters. • In July of 2025 the RMCC will no longer receive funding. • Michael had to turn in the first quarter expenditures. On the list that was turned in was annual and reoccurring purchases. • Brandon brought before the committee to have a funding strategy committee to work with each department represented on what was needed. Charlie Parker made a motion to approve. Beverly Carter seconded the motion and all approved. The committee is as follows: Jeff Crockett for EMS, Josh Womack for RMCC, Charlie Parker for EMA, Beverly Carter for hospitals, Mike Denny for long term care, John Bell and Michelle Sells for the Foundation. Josh Womack made a motion to approve. Joe Iwanyszyn seconded the motion and all approved. 	
New Funding Request	Radio and Interface for RMCC: Josh brought before the Executive Committee to purchase one Kenwood radio and an IP24 interface to be purchased. Not exceeding \$6,679.13. Charlie Parker made a motion to approve. Mike Denny seconded the motion and all approved.	

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Open Discussion	<ul style="list-style-type: none"> • Michael Cooper stated that on July 18, 2024, the coalition will be the voting of executive committee members and after the full coalition meeting the executive committee members will vote on a new chair. Michael asked if anyone did not want to be on the executive committee. • A Radar Omega camera that was not used at CRMC was given back to Michael. It was brought up to put it at the Upper Cumberland Airport. This is still being discussed. Other cameras that have not yet been put up, Brandon will reach out the agencies to see if they want them or if they can be utilized somewhere else. This will be tabled and revisited in the July meeting. • With the remaining funds it was brought up to put just a camera at the airport, Beverly Carter made a motion to approve. Charlie Parker seconded the motion and all approved. • Charlie will be taking the Bullseye to review and will be providing training on it. 	
Next Meeting	The next meeting will be held on July 24, 2024.	
Adjournment		

Signature

Date