

January 19, 2023	UC Healthcare Preparedness Coalition Executive Committee Meeting	Page 1 of 2
Topic:	Action Taken/ Conclusions:	
<b>Meeting</b>	The meeting of the Upper Cumberland Healthcare Preparedness Coalition Executive Committee was held on January 19, 2023, at the Upper Cumberland Regional Health Office.	
<b>Present</b>	Mike Hellman, Candace McNeal, Dawn Hickey, Charlie Parker, Brandon Smith, Alexis Green, Kyle Gamache, Brian Brewer, Mike Denney, Michael Cooper, Beverly Carter, Justin Remillard, Janet Sullivan, Allen Jones, and John Bell all attended in person. Jeff Crockett attended by phone.	
<b>Welcome</b>	Brandon Smith welcomed everyone to the meeting.	
<b>Approval of Meeting Minutes</b>	Charlie Parker made a motion to approve the request. Beverly Carter seconded the motion and all approved.	
	Michael Cooper went over the finance report and stated that there is \$90,000 still showing in the budget with \$70,000 of this being designated. There is \$20,000 remaining in the budget to be spent.	
<b>Old Business</b>	<p>Michael went over the carryover funding. The base carryover funds for the IFAK he is waiting on Diane to approve and then to be approved by Captain Smiley. The COVID carryover funding is still waiting to be approved to come back.</p> <p>Funding has been approved for EMA directors to attend the EMAT conference.</p> <p>Michael is still waiting on the trailers to come in for the traffic barriers.</p> <p>The hazmat equipment has been ordered.</p>	
<b>New Business</b>	<p><b>TEEX Training:</b> A request was made to pay for the lunch all 4 days of the TEEX training. The request is not to exceed \$2,500. Jeff Crockett made a motion to approve the request. Charlie Parker seconded the motion and all approved.</p> <p><b>EVS Training:</b> The committee discussed the cost of the EVS training. Charlie Parker made a motion to table this and discuss it further at the next meeting when more information has been gathered. Jeff Crockett seconded the motion and all approved.</p> <p><b>SPAs Equipment:</b> Michael Cooper explained that this equipment would be a regional cache of PPE, PAPRS etc. Michael is going to ask more about this before a decision is made to proceed with it.</p>	

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<b>Morgue Trailer Accessories</b>	<p>During a recent event the morgue trailer was requested. The EMA director that made the request suggested that a transition plate would be very helpful as well as strips to be put down on the gate for better traction and moving of equipment in and out.</p> <p>These upgrades can come out of the trailer maintenance funds.</p>	
<b>HAM Radio Class</b>	Candace is going to get the name of the person that put on a HAM radio class in the Southeast region.	
<b>Next Meeting</b>	The next meeting will be held on March 28, 2023	
<b>Adjournment</b>	There being no further business, the meeting adjourned.	

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Signature

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Date