

December 6, 2022	UC Healthcare Preparedness Coalition Executive Committee Meeting	Page 1 of 2
Topic:	Action Taken/ Conclusions:	
<b>Meeting</b>	The meeting of the Upper Cumberland Healthcare Preparedness Coalition Executive Committee was held on December 6, 2022, at the Upper Cumberland Regional Health Office.	
<b>Present</b>	Brandon Smith, Alexis Green, Kyle Gamache, Michael Cooper, Joe Iwanyszyn, Josh Womack, Mike Hellman, Charlie Parker, Beverly Carter, Lisa Carter, Dawn Hickey, Janet Sullivan, and Justin Remillard	
<b>Welcome</b>	Brandon Smith welcomed everyone to the meeting.	
<b>Approval of Previous Meeting Minutes</b>	Charlie Parker made a motion to approve the November 1, 2022, meeting minutes. Josh Womack seconded the motion and all approved.	
<b>Board of Officer Roles</b>	Brandon reported the officers will work on creating job duty roles.	
<b>Finance Report</b>	Michael Cooper reported that there is \$29,000 left in the base funds. These funds must be spent by June 30, 2023.	
<b>Funding Requests</b>	<p>The state approved the carryover funding of \$162,000 for the mass casualty supplies (IFAK). The state is waiting on federal approval.</p> <p>The coalition has submitted to the state for the COVID funds be given back to the region.</p> <p>The EMS Directors Association has made a request for funds for the Community Paramedic Program. A class has been scheduled in Murfreesboro and they are holding 10 to 12 spots for the Upper Cumberland. The class will be held from March 3<sup>rd</sup> to May 12<sup>th</sup>. The cost of the class is \$750 per person. Joe Iwanyszyn made a motion to approve the request to not exceed \$9,000 and the EMS Directors to evenly spread the class positions throughout the region. Charlie Parker seconded the motion and all approved.</p>	
<b>Purchased Equipment/New Resources</b>	<p>Brandon reported that 4 Radar Omega/Cyclone Ports have been installed and 3 more are scheduled to be installed.</p> <p>Justin Remillard introduced himself as the Communication Consultant.</p> <p>The traffic barriers have been received. The trailers are still to come.</p>	

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<b>Future Projects</b>	Brandon stated that some of the items that the remaining \$20,000 could be used on are: <ul style="list-style-type: none"> <li>• Equipment Storage Solution</li> <li>• Additional Traffic Barriers</li> <li>• Additional Radar Omega Licenses</li> </ul>	
<b>RHC Report</b>	Michael Cooper reported the TEEX class will be held on June 28, 2023.  Capt. Link may come to the February executive committee meeting. He is retiring in 2024.  Michael and the committee reviewed the HVA which is made up of natural, technological, and human hazards.  The following changes were made to the HVA: <ul style="list-style-type: none"> <li>• structural damage with tornados was increased</li> <li>• human and property impacts with communications failure were increased</li> <li>• healthcare staffing was added under human hazards.</li> </ul>	
<b>VPC Report</b>	Kyle Gamache had nothing to report at this time.	
<b>Open Discussion</b>	Joe Iwanyszyn made a motion that the executive committee meet the same day as the full coalition meetings. Lisa Carter seconded the motion and all approved.  The next meeting will be held on January 19, 2023. The executive committee will meet at 11:00 a.m. and the full coalition will meet at 1:00 p.m.	
<b>Adjournment</b>	There being no further business. Josh Womack made a motion to adjourn. Joe Iwanyszyn seconded the motion and all approved.	

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Signature

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Date