

July 7, 2022	UC Healthcare Preparedness Coalition Executive Committee Meeting	Page 1 of 2
Topic:	Action Taken/ Conclusions:	
Meeting	The meeting of the Upper Cumberland Healthcare Preparedness Coalition Executive Committee was held on June 7, 2022, at the Upper Cumberland Regional Health Office.	
Present	Mike Hellman, Candace McNeal, Charlie Parker, Brandon Smith, Barry Weber, Alexis Green, Kyle Gamache, Lisa Carter, Brian Brewer, Mike Denney, Michael Cooper, Beverly Carter, and Joe Iwanyszyn all attended in person.	
Welcome	Brandon Smith welcomed everyone to the meeting.	
Approval of Meeting Minutes	Charlie Parker made a motion to approve the request. Joe Iwanyszyn seconded the motion and all approved.	
Election of Executive Committee Members	<p>Brandon stated that the election of executive committee members will be held during the full coalition meeting on July 7, 2022. The voting will be done through Ready-Op. Brandon made a nomination to add Homeland Security to the executive committee. Charlie Parker made a motion to approve the request. Joe Iwanyszyn seconded the motion and all approved.</p> <p>Voting results available upon request.</p>	
Exercise	The MRSE exercise will be held on September 9, 2022	

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Funding Approval	<ul style="list-style-type: none"> • A request was made to pay for hotel and meals for the Infection Prevention Boot Camp. The request is not to exceed \$1,500. Lisa Carter made a motion to approve the request. Beverly Carter seconded the motion and all approved. • A request was made for the ENPC and TNCC classes at \$250 per person. The request is not to exceed \$9,999. Joe Iwanyszyn made a motion to approve the request. Charlie Parker seconded the motion and all approved. • A request was made for general supplies. The request is not to exceed \$2,500. Joe Iwanyszyn made a motion to approve the request. Charlie Parker seconded the motion and all approved. • A request was made for StorStuff and Outback storage units. The request is not to exceed \$3,000. Charlie Parker made a motion to approve the request. Joe Iwanyszyn seconded the motion and all approved. • A request was made for annual maintenance for trailers etc. The request is not to exceed \$4,999. Charlie Parker made a motion to approve the request. Lisa Carter seconded the motion and all approved. • A request was made to cover meals for meetings. The request is not to exceed \$7,500. Joe Iwanyszyn made a motion to approve the request. Lisa Carter seconded the motion and all approved. • A request was made for the Critical Care Paramedic class. The request is not to exceed \$15,000. Charlie Parker made a motion to approve the request. Lisa Carter seconded the motion and all approved. • A request was made for the MRC lunch and learn meals. The request is not to exceed \$1,500. Charlie Parker made a motion to approve the request. Joe Iwanyszyn seconded the motion and all approved. 	
Next Meeting	Strategic Plan meeting will be on August 2, 2022	
Adjournment	There being no further business, the meeting adjourned.	

Signature

Date