

April 30, 2019	UC Healthcare Preparedness Coalition Executive Meeting	Page 1 of 2
Topic:	Action Taken/ Conclusions:	
Meeting	The meeting of the Upper Cumberland Healthcare Preparedness Coalition was held on April 30, 2019 at the Upper Cumberland Regional Health Office.	
Present	Charlie Parker, Mike Hellman, Mike Ethridge, Brandon Smith, Patty Anderson, Kristi Langford, Alexis Green, Dawn Hickey, Candace, McNeal, Barry Weber. Steve McGregor and Jeremy Stoner were absent.	
Introductions	Kristi welcomed everyone to the meeting.	
Announcements	<p>Kristi stated that some changes need to be made to the Bylaws. The Bylaws have not been updated since 2016. Kristi discussed the suggested changes to the by-laws and the committee was in agreement.</p> <p>The coalition, in partnership with the CRMC Foundation, has received a Civil Monetary Penalty Reinvestment grant for \$138,000.00 to be used for HAI prevention in nursing homes.</p>	
Approval of Minutes	Kristi distributed the minutes from the last meeting. Mike Hellman made a motion to approve the minutes. Mike Ethridge seconded the motion and all approved.	
Ventilators Update	Kristi stated that the ventilators have arrived. One of the ventilators was bad and is getting replaced. The replaced ventilator will be going to Jackson County. All of the other ventilators have been dispersed to each county.	
Expense Report	Kristi went over the expense report. Kristi stated that she may be sending back about \$40,000 to \$50,000 dollars. The committee suggested to purchase additional radios, cleaning and wrapping the trailers and helping DeKalb buy a repeater for better communications.	
Exercise Planning	Kristi stated the coalition surge exercise will be held on May 21, 2019 at 9:30 a.m. at Livingston Regional Medical Center, Cumberland Medical Center and Riverview Medical Center. The evaluators will be Alexis Green and Candace McNeal at Cumberland Medical Center, Mike Hellman and Angel Troxell at Livingston Regional Medical Center and Beverly Carter and Barry Weber at Riverview Medical Center. The exercise will end at 11:00 a.m. A hotwash will be held at each facility following the exercise. All evaluators will be meeting at the RMCC at 2:00 p.m. to review the overall exercise.	
Response Plan	Kristi sent out the draft Response Plan for everyone to review. No suggestions for changes were made. The Draft has been uploaded in the CAT. The final must be uploaded by June 30.	

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Funding Request	<ul style="list-style-type: none"> • Request was made for five people to attend THA Infection Control Boot Camp. Mike Hellman made a motion to approve the request. Patty Anderson seconded the motion and all approved. • A request was made for four people to take the APIC online study course in preparation for the certification test. Request is not to exceed \$1750. Patty Anderson made a motion to approve the request. Mike Hellman seconded the motion and all approved. • Chris Masiogale requested mobile radio and cable for Overton County. Request is not to exceed \$958.56. Charlie Parker made a motion to approve the request. Mike Ethridge seconded the motion and all approved. • Request was made for linen cart covers for the linen's that was purchased from CRMC. Request is not to exceed \$3,000. Mike Ethridge made a motion to approve the request. Charlie Parker seconded the motion and all approved. • Jamestown Medical Center requested eight portable radios. This request was denied. Mike Hellman made a motion to deny the request. Mike Ethridge seconded the motion and all approved. 	
Next Meeting	The next meeting will be held on May 9, 2019.	
Adjournment	There being no further business, the meeting adjourned.	



 Signature

7/31/2019

 Date